

**FORM 10-CLARIFICATIONS-SUPPLY OF LAPTOPS, PRINTERS, 250 KVA GENERATOR AND ACCESS CONTROL SYSTEM:
PROC REF NO: NITA-U/UDAP/2023-2024/00012**

S/N	Reference & Question Asked	NITA-U Response
1	LOT 4: Specifications for the integrated Access Control System: The quantities of some items are not clear.	Pre-bid meeting and Site visit/survey to help guide potential bidders establish the actual quantities required have been organized (Refer to Addendum 1)
2	<p>Following the advertisement of the tender procedure RFB Reference No.: NITA-U/UDAP/2023-2024/00012 - SUPPLY OF LAPTOPS (37), PRINTERS (2), 250 KVA GENERATOR (1) AND ACCESS CONTROL SYSTEM (1), we would like to request the sending of the international payment details for the payment of the bidding documents for this procedure. Given the small amount of the payment, besides the international wire transfer can this payment be made by Paypal, Western Union or another international payment platform?</p> <p>Would it be possible to send the bidding documents by email prior to the payment for inspection and study the possibility of sending an offer?</p>	<p>Please refer to part 6 of the Specific Procurement Notice;</p> <p>The bidding document in English may be purchased by interested bidders on submission of a written application to the address below and upon payment of a nonrefundable fee of UGX 200,000 only or equivalent in any freely convertible currency. The method of payment will be by: <i>Electronic Funds Transfer (EFT) bank account number: 006550058000001, Customer Name: National Information Technology Authority, Uganda (NITA-U), account title: NITA-U local revenue expenditure account, Bank Name: Bank of Uganda and Swift Code: UGBAUGKA</i>. A PDF bidding document shall be sent to the potential bidder electronically upon receipt of confirmation of payment</p>
3.	<p>Bid Security</p> <p>Kindly inquiring about the bid security validity date, 30th June 2024 that is provided is a non-bank working day.</p>	<p>Refer to Instructions to bidders and Section 2 BDS, ITB 19.1</p> <p>The Bid Security shall be valid until: 31st July, 2024</p>

	Is it okay if we went ahead and used 1st July 2024?	
4	The bidder sought clarification on the party responsible for maintaining the newly provided genset.	NITA-U is accountable for the maintenance of the genset, but any malfunctioning parts within the specified 5-year warranty period will be the vendor's responsibility.
5	Vendors sought clarification on whether they are permitted to offer a dedicated Environment Management System (EMS) for the provided genset.	Certainly, as long as the proposed EMS can be seamlessly integrated with and is compatible with the current genset within the NITA-U infrastructure.

Certification of minutes as a true record of the proceedings of the meeting:

Name: Arthur Munanura

Position: Chairperson of the meeting

Signature: _____

Date: 11/12/2023

Record of pre-bid meeting to be sent to all bidders who purchased or were issued with the bidding documents.