



Our Ref No: NITA/FA/003

VACANCY ANNOUNCEMENT

1. ORGANISATION PROFILE

The National Information Technology Authority-Uganda (NITA-U) was established as a statutory body under the National Information Technology Authority, Uganda Act, 2009, as one of the key players in the Information and Communications Technology Sector. It's mandated to coordinate, promote, and monitor IT development within the context of national social and economic development, with a vision of "Lives transformed through e-service delivery".

2. APPOINTMENTS

Applications are invited from suitably qualified Ugandans with a dream of building their professional careers in a dynamic and fast-growing sector. The successful candidate will fill the position of **Planning and Reporting Analyst**.

3. EMPLOYMENT TERMS

As a responsible and equal-opportunity employer, NITA-U is committed to providing competitive employment terms to successful candidates with the right qualifications, skills, competencies, and experiences. The job specifications, descriptions, and other details are found on the NITA-U official website (www.nita.go.ug)

4. APPLICATION PROCESS

Interested applicants who meet the job requirements/specifications and with the right personal attributes are invited to complete and submit their application form (which can be downloaded from the NITA-U official **website** <https://www.nita.go.ug/job-applications/job-application-form>), with a cover letter, supported by curriculum vitae, copies of certificates and testimonials, and must specify day time telephone contact, postal and email addresses of both the applicant and three referees, to the address below.

The Executive Director,

National Information Technology
Authority – UGANDA (NITA-U),
Palm Courts, Plot 7A, Rotary Avenue (former Lugogo bypass)
P.O. Box 33151, Kampala-Uganda
Tel: 0417 801 038
Via email: hr@nita.go.ug

The deadline for applications for the positions is **29th December 2025** (Not later than 1700 hrs. Local Time). **Only Soft copy applications will be accepted, and no application will be considered without a duly completed and signed standard application form (referred to above).**

5. FEEDBACK

Only successful candidates will be contacted. Any form of solicitation, influence peddling, or any other “backdoor” attempt, of whatsoever nature, to influence the selection process in one’s favour, will automatically lead to the disqualification of a candidate without any recourse.

6. Privacy Notice

Your privacy matters to us. NITA-U will use the information you provide only to process your job application, keep it secure, and retain it for no longer than necessary. You can ask to access, correct, or erase your data at any time by writing to hr@nita.go.ug. See the full privacy notice on our website at <https://www.nita.go.ug/data-protection-privacy-notice>